

CONSTITUTION OF THE CORSHAM AND DISTRICT TWINNING ASSOCIATION

Amended November 2016

1. Name of the Association

The name of the Association shall be Corsham and District Twinning Association.

2. Aims of the Association

- (a) To promote and foster friendship and understanding between the people of Corsham and District and those of Jargeau and of other towns with which the Association may later form links.**
- (b) To encourage mutual visits by individuals and organisations, particularly by children and young people and the development of personal contacts and by so doing, to broaden mutual understanding of the cultural, recreational, educational and commercial activities of the linked towns.**
- (c) To organise fund-raising activities to foster the aims of the Association.**

3. Membership

Membership shall be open to all persons or organisations in sympathy with the aims of the Association. There shall be three categories of membership:

- (a) Individual membership.**
- (b) Family membership, being open to all members of a family except sons and daughters over the age of 18 years.**
- (c) Corporate membership. Corporate membership entitles not more than 2 members of an organisation to the rights conferred on Individual or Family members. Membership fees are due on the 1st January annually, pro-rata for new members joining part way through the year.**

4. Honorary President and Vice-Presidents

The Annual General Meeting (AGM) may, from time to time, elect an Honorary President or Vice-Presidents. Both President and Vic-Presidents may attend meetings of the Association's Committee but shall have no vote. Unless there is 2/3 majority of members at the AGM against, the President and Vice-Presidents remain in post for life; though they may resign at any time.

5. Committee

The affairs of the Association shall be conducted by a Committee which shall consist of up to 15 members, one of whom shall be ex-officio, the Chairman of the Parish Council or his representative. The Chairman, Secretary and Treasurer and remaining members shall be elected annually by the Association at the Annual General Meeting.

The Committee shall have the power to co-opt additional members if this should be necessary for the efficient conduct of business.

A quorum of the Committee shall be 5 members.

6. Annual General Meeting

The AGM of the Association shall be held in February of each year. Only members present at the meeting shall be entitled to vote. Each individual member being entitled to one vote and each family or corporate member being entitled to 2 votes, provided that 2 members of such family or organisation are present at the meeting.

At least 21 days notice of the AGM and of other General Meetings shall be given to all members.

Notice of items for discussion at the AGM other than proposed amendments to the Constitution shall be given to the Honorary Secretary at least 14 days before the date of the meeting.

7. Special General Meetings

A Special General Meeting of the Association may be called at any time by the Committee on a written request signed by at least 5 members of the Association and delivered to the Honorary Secretary with details of the matter to be discussed.

8. Finance

An audited statement of the Accounts to 31st December of each year shall be submitted to the Annual General Meeting. All cheques drawn on the banking account of the Association shall be signed by not less than 2 officers of the Association, one of whom shall be the Honorary Treasurer.

All monies received on behalf of the Association shall be kept in safe custody by the Honorary Treasurer.

The rates of Annual subscription shall be determined by the Committee and shall be determined annually in February.

9. Amendments to the Constitution

Amendments to the Constitution shall only be made at a General Meeting of the Association by a majority of not less than 2/3 of this present and entitled to vote. Notice of the proposed amendments shall be given in writing before the meeting and full details shall be given in notice convening the meeting.

10. Dissolution of the Association

In the event of the Dissolution of the Association all its assets shall be transferred to such charities as the Committee in its absolute discretion shall decide.